

DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

**MINISTRY OF PUBLIC ADMINISTRATION, PROVINCIAL
COUNCILS AND LOCAL GOVERNMENT**

DISTRICT SECRETARIAT- MONARAGALA

BIDDING DOCUMENT

FOR

**CONSTRUCTION OF SIDE DRAIN FROM GANGEYAYA TO KIRIDI-OYA,
SITHTHARAMA-THANAMALWILA**

CONTRACT NO.: MO/DS/ENG-E/09

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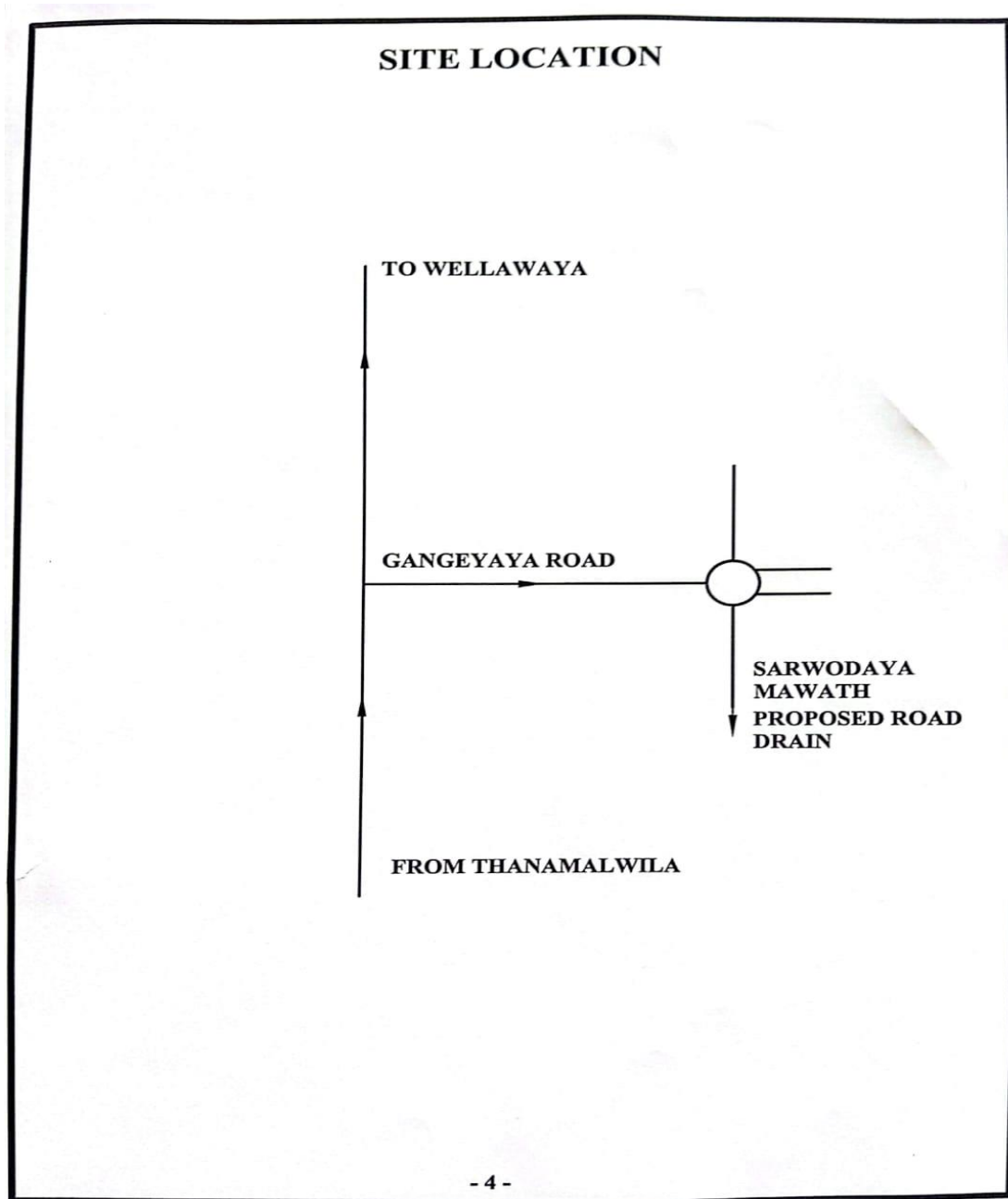
Invitation for Bids

District Secretariat- Monaragala CONSTRUCTION OF SIDE DRAIN FROM GANGEYAYA TO KIRIDI-OYA, SITHTHARAMA-THANAMALWILA

1. The Chairman, Procurement Committee, on behalf of **District Secretariat- Monaragala** invites sealed bids from eligible and qualified bidders for the **construction of side drain from Gangeyaya to Kiridi-Oya, Siththarama-Thanamalwila** as described in section - 4 and total estimate cost is **13.09 million Rupees**.
2. Bidding will be conducted through Limited National Competitive Bidding Procedure.
3. To be eligible for contract award, the successful Bidder shall not have been blacklisted and shall be registered in the field of Building Construction for **Grade C7, C6 and C5** with the Construction Industry Development Authority (CIDA) and valid until the date of closing of Bids. Further registration should be valid at the date of award.
4. For the works above 5 million Rupees, the bidder should be registered under the Public Contract Act No. 03 of 1987 and certificate of registration submitted with the bid. Bids without the certificate of registration or confirmation document for registration will be rejected.
5. Interested Bidders may obtain further information from the **Chief Accountant, District Secretariat, Monaragala (055-2276067)** and inspect the bidding documents at the same office between **09.00 hrs. and 14.30 hrs.** on working days from **17th August 2026** to **31st August 2026**.
6. Bids shall be addressed to the **District Secretary, District Secretariat, Monaragala** and shall be delivered to with a duplicate to **District Secretary, District Secretariat, Monaragala** to reach at or before **14.30 hrs.** on **01st September 2026**. Submission of late bids will be rejected.
7. Bids will be opened immediately after closing of the submission of Bids at **14.30 hrs.** on **01st September 2026** at the **Mini Auditorium** of the **District Secretariat, Monaragala** in the presence of the Bidder's representatives who is interested to attend.
8. All Bids shall be accompanied by a Bid Security in favor of the **District Secretary, District Secretariat, Monaragala** and which shall be accompanied by an unconditional on demand. Bank guarantee equivalent in value of **Rs.200,000.00**, which is obtained from a Commercial Bank approved by the Central Bank of Sri Lanka in accordance with the approved format included in **Section 9**, Standard Forms. Bids shall be valid up to **17th November 2026** and the Bid security should be valid up to **15th December 2026**.
9. A Pre Bid meeting will be held on **24th August 2026** in the office of District Secretary - Monaragala at **10.30 hrs.** Interested Bidders may attend the pre bid meeting at their own expenses.
10. The Employer will not be responsible for any costs or expenses incurred by Bidders in connection with the preparation or delivery of Bids, including costs and expenses related to site visits.
11. The Department Procurement Committee reserves full right in either accepting or rejecting any Bid received and the decision of the Department Procurement Committee in this regard shall be the final.

The Chairman,
Department Procurement Committee,
District Secretariat,
Monaragala,
Tel./Fax. 0552276235/0552276025

Project Locaion Map



Section -1
INSTRUCTIONS TO BIDDERS (ITB)

Instruction to bidders (ITB)

Instructions to bidders that will be applicable for this bidding document is that given in Section- 1 of the Standard Bidding Document for Procurement of Works, CIDA Publication No. ICTAD/SBD/01, Second Edition -January 2007, published by the Construction Industry Development Authority (CIDA). And Addendum 1 and 2 published on October 2009 and February 2011 respectively

Notes:

Instructions to Bidders shall be read in conjunction with the Section 5 (Volume 2). Matters governing the performance of the Contractor, or matters affecting the risks, rights and obligations of the parties under the Contract are included under the Section 3 – Conditions of Contract (Volume 1) and Contract Data under Section 5 (Volume 2). However, some information is reproduced in this section to facilitate the bidders to price their bids.

Instructions to Bidders will not be a part of the Contract and will cease to have effect once the Contract is signed.

Section -2
STANDARD FORMS (CONTRACT)

FORM NO-1: LETTER OF ACCEPTANCE

[Letter head paper of the Employer]

_____ [Date]

To: _____
[Contractor's Name & Address]

This is to notify you that your bid dated ----- for **construction of side drain from Gangeyaya to Kiridi-Oya, Siththarama -Thanamalwila**, Contract No.: **MO/DS/ENG-E/09** for the Contract price of ----
----- as corrected in accordance with Instructions to Bidders is hereby accepted.

The adjudicator shall be appointed by the Construction Industry Development Authority (CIDA).

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract documents.

The Start Date of Construction work shall be -----

The Date of completion of construction work shall be -----

Contract Period is -----

On demand performance security drawn in favor of **District Secretary, District Secretariat, Monaragala** issued by a reputed Bank approved by the Sri Lanka Central Bank.

4.1 The amount of Performance Security is -----

4.2 The validity period of Performance Security is -----

4.3 Depositing ----- in cash at -----

Bidder should submit following documents to the ----- on or before -----
to sign the agreement.

- a. The original copy of Performance Security mentioned in No. 03.
- b. CIDA Registration Book (Three Photocopies Certified by the Bidder)
- c. VAT Registration Certificate (Three Photocopies Certified by the Bidder).
- d. National Identity Card (Three Photocopy Certified by the Bidder)
- e. Business Registration Certificate (Three Photocopies Certified by the Bidder)
- f. If the business is a joint venture, copy of such registration certificate along with the letter of consent by the business partners (certified by a JP) to sign the agreement (Three Photocopies Certified by the Bidder)
- g. Time Frame of the construction from the Beginning to the End.
- h. Expected Monthly cash flow according to construction Time Frame period. (Expected monthly payment.)

06 The Bidder is the liable to get an advance payment of 30% of the Civil Cost of Agreement by forwarding a Advance Security drawn in favor of the **District Secretary, District Secretariat, Monaragala** issued by a Bank approved by Sri Lanka Central Bank.

07 The awarded Bid will be cancelled if you fail to sign the agreement on or before -----
without any notice. The Refundable Deposit or the Bid Security will be the forfeited by the -----
and your name will be black listed.

08 You should inform in writing, the ----- with copy to the ----- regarding
commencement of construction work.

The ----- will make arrangements to nominate a Technical Officer to assist and guide to you. Daily work of construction should be noted in the Log book and Measurement book at Site. Certified copy of log notes and measurement sheet should be attached to the bills at the time of interim payment.

- 9 The submission of monthly payment for the work completed is the responsibility of the contractor and such bills should be forward to ----- through the -----
- 10 Although the date of commencement is stated as ----- the bidder has the permission to mobilize at the site and carry out the primary works of construction as per the instruction given by the -----
- 11 Please be informed you that the construction works should be completed with agreed quality and scheduled time.

Yours faithfully,

District Secretary,
District Secretariat - Monaragala

FORM NO-2: FORM OF AGREEMENT

This AGREEMENT made on the ----- [day] of ----- [month] 2025, between The **District Secretary, District Secretariat – Monaragala** (hereinafter called “the Employer”) and ----- [name and address of Contractor] (hereinafter called “the Contractor”), of the other part.

WHEREAS the Employer desires the Contractor execute the **construction of side drain from Gangeyaya to Kiridi-Oya, Siththarama -Thanamalwila, - Contract No.: MO/DS/ENG-E/09** (hereinafter called “the Works”) and the Employer has accepted the Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

The Employer and the Contractor agree as follows:

1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract hereinafter referred to, and they shall be deemed to form and be read and construed as part of this Agreement.
2. In consideration of the payments to be made by the Employer to the Contractor as indicated in this Agreement, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execution and complete the Works and remedy any defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties thereto have caused this Agreement to be executed the day and year aforementioned, in accordance with laws of Sri Lanka.

Authorized signature of Contractor

Authorized signature of Employer
District Secretary,
District Secretariat – Monaragala.

COMMON SEAL

COMMON SEAL

In the Presence of:

In the Presence of:

Witnesses;

Witnesses;

Name and NIC No.
.....

Name and NIC No.
.....

Signature.....

Signature.....

Address
.....

Address
.....

FORM NO. 03: PERFORMANCE GUARANTEE
(Unconditional)

[Issuing Agency's Name, and Address of Issuing Branch or Office]

Beneficiary: District Secretary, District Secretariat – Monaragala

Date: -----

PERFORMANCE GUARANTEE No.: -----

We have been informed that ----- *[name of Contractor]*
(hereinafter called "the Contractor") has entered into Contract No. ----- *[reference number of the Contract]* dated -----/---/--- with you, for the ----- *[insert "construction"]*
of ----- *[name of Contract and brief description of Works]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the Conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we ----- *[name of Agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[amount in figures]* (-----
-----) *[amount in words]*, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the day of, 2026 [insert date, 28 days beyond the Time for Completion] and any demand for payment under it must be received by us at this office on or before that date.

[signature(s)]

FORM NO. 04: GUARANTEE FOR MOBILISATION ADVANCE PAYMENT

----- [Name and address of Agency, and
Address of Issuing Branch or Office]

Beneficiary: District Secretary, District Secretariat, Monaragala

Date: -----

ADVANCE PAYMENT GUARANTEE No.: -----

We have been informed that ----- [name of Contractor] (hereinafter called "the Contractor") has entered into Contract No. ----- [Reference number of the contract] dated ----- with you, for the ----- construction of ----- [name of contract and brief description] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, an advance payment in the sum ----- [amount in figures] (-----) [amount in words] is to be made against an advance payment guarantee.

At the request of the Contractor, we ----- [name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- [amount in figures] (-----) [amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation in repayment of the Advance Payment under the Contract.

The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Contractor.

This guarantee shall expire on ----- [Insert the date, 28 days beyond the Time of Completion]

Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

[signature(s)]

FORM NO. 05: FORM OF RETENTION MONEY GUARANTEE

----- [Issuing Agency's Name, and address, and
Address of Issuing Branch or Office]

Beneficiary: District Secretary, District Secretariat, Monaragala

Date: -----

RETENTION MONEY GUARANTEE No.: -----

We have been informed that ----- [name of Contractor] (hereinafter called "the contractor") has entered into **Contract No. MO/DS/ENG-E/09** dated ----- with you, for the execution of **construction of side drain from Gangeyaya to Kiridi-Oya, Siththarama -Thanamalwila** (hereinafter called "the contract")

Furthermore, we understand that, according to the condition of the Contract, when the works have being taken over and the first half of the Retention Money has been certified for payment, payment the second half of the Retention Money may be made against a Retention Money guarantee.

As the request of the Contractor, we ----- [Name of Agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total amount of ----- [amount in figures] ----- [amount in words] upon receipt by us of your first demand in writing accompanied by a written statement that the Contractor is in breach of its obligation under the Contract because the Contractor has not attend to the defects in accordance with the contract.

This guarantee shall expire, at the latest, ----- [Insert 28 days after the end of the Defects Liability Period] consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

[signature(s)]

FORM NO. 06: FORM FOR AFFIDAVIT FOR THE CURRENT COMMITMENTS

**District Secretary,
District Secretariat – Monaragala.**

In accordance with the Clause 4.1 of the Instructions to Bidders, I (We) declare that the outstanding Contract Commitments of (Name of the Bidder (s)) are as follows. I (We) further declare that all the outstanding contract commitments are listed below.

Name of the Contract	Name of the Client	Initial Contract Amount /(Rs.)	Outstanding Work /(Rs.)
Total Outstanding Work /(Rs.)			

(Add additional tables for Joint Venture Partners.)

Signature of the Bidder

Section -3
CONDITIONS OF CONTRACT

CONDITIONS OF CONTRACT

Conditions of Contract that will be applicable for this Contract is that given in Section- 3 of the Standard Bidding Document for Procurement of Works, CIDA Publication No. ICTAD/SBD/01, Second Edition – January 2007, published by the **Construction Industry Development Authority** (CIDA). And Addendum 1 and 2 published on October 2009 and February 2011 respectively

Conditions of contract shall be read in conjunction with Contract Data

Section -4
FORM OF BID AND QUALIFICATION
INFORMATION

Form of Bid

CONSTRUCTION OF SIDE DRAIN FROM GANGEYAYA TO KIRIDI-OYA, SITHTHARAMA- THANAMALWILA

To: The Chairman,
Department Procurement Committee,
District secretariat,
Monaragala

Gentlemen,

1. Having examined the Conditions of Contract given in the Standard Bidding Document-Procurement of Works (ICTAD/SBD/01-Second edition, January 2007) along with the Contract Data, Specifications, Drawings and Bill of Quantities and addenda for the execution of the above-named Works, we the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Specifications, Drawings, Bill of Quantities and addenda for the sum of Sri Lankan Rupees -----

(SL Rs*. -----) or such other sums as may be ascertained in accordance with the said Conditions.
2. We acknowledge that the Bidding Data forms part of our Bid.
3. We undertake, if our Bid is accepted, to commence the Works as stipulated in the Contract Data, and to complete the whole of the Works comprised in the Contract within the time stated in the Contract Data.
4. We agree to abide by this Bid for the period of **77** days from the time of closing of the Bids or any extended period to which we may agree and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal Agreement is prepared and executed, this Bid together with your written acceptance thereof shall constitute a binding contract between us.
6. We accept / we do not accept the adjudicator.
7. We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this ----- day of ----- 2026 in the capacity of ----- duly authorized to sign tenders for and on behalf of -----

(IN BLOCK CAPITALS)

Name : -----

Signature : -----

Address : -----

Witness : 1. Name: ----- Signature: -----

2. Name: ----- Signature: -----

**The amount inserted here should not include the VAT component.*

Qualification Information

(To be completed and submitted by the bidder, with the Bid)

	Eligibility Requirement	Bidders Qualification
CIDA Registration		
Registration Number		
Grade	C7, C6 and C5	
Specialty	Road Construction	
Expiry Date		
Blacklisted Contractors		
Have you been declared as a defaulted contractor by NPA or any other Agency? (Yes/No)		
If yes provide details		
VAT Registration Number		
Construction Program		
Legal status	Public Company/ Company/Partnership/ Proprietor Private Sole	
Value of Construction works performed in last 3 years		
2025		
2024		
2023		
Value of similar works completed in last 10 years (indicate only the three largest projects)	1.Value	Year
	2. Value	Year
	3. Value	Year
Qualification and experience of key staff	Category, Experience and Qualification	Proposed by bidder (Name, Experience and Qualifications)
	1.Technical Officer, 5 Year Experience, NCT Civil	
	2.Supervisor, 2 Year Experience in relevant field	
List other information required		

Signature of the Bidder:

Details of Contract works in hand

Name of Contract	Value of outstanding work	Estimated completion date

Financial Data

As per Latest Audited Financial Statement

1	Current Assets	
2	Current Liabilities	
3	Working Capital (1-2)	
4	Value of Outstanding work in hand	
5	Line of Credit	
*6	Available Liquid Asset {3 - (0.1) x 4+5}	

Personnel Data	
Name of Institution	
Address	
Telephone	
Facsimile	
Email address	

District Secretary, District Secretariat – Monaragala and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in this connection and to seek clarification from our banks, any other agency or our clients regarding any financial and technical aspects.

Signature of the Bidder

Date

Section -5
BIDDING DATA AND CONTRACT DATA

Bidding Data

Instruction to Bidders Clause Reference

(1.1)

The Employer is
Name: District Secretary
Address: District Secretariat
Monaragala

The work consists of earth works, concrete works, r/f works and formworks

Located at Thanamalwila

(1.2)

Intended Completion Date is **119 Days** from the Start Date.

(1.3)

The office for collection of bid forms is
Accountant Branch
District Secretariat
Monaragala

The non-refundable fee is Rs.0

The Bid forms will be issued until **31th August 2026**

(2.1)

The source of funds is GOSL

(4.2)

The registration required
Specialty **Road Construction**
Grade **C7, C6 and C5**

(4.3)

The following information shall be provided in section 4:

* CIDA Registration:

Registration Number

Grade

Specialty

Expiry Date

* VAT Registration number

* Construction Programme

* Legal Status (Sole proprietor, Partnership, Company etc.)

* Total monetary value of construction work performed for each of the last five years;

* Experience in works of a similar nature and size for each of the last ten years;

* Major items of construction equipment proposed to carry out the contract;

* Qualification and experience of key site management and technical personal proposed for the contract;

* Any other;

- (4.4) * Average of the annual volume of construction work performed in the last five years shall be at least **Rs. 20 million**.
- * Experience in the construction of at least one contract of a nature and complexity equivalent to the Works over the last ten years (to comply with this requirement, works cited should be at least 70 percent completed); -----
- * Proposals for the timely acquisition (own, lease, hire, etc.) of the essential equipment listed in the Bidding Data clause 4.1; -

- * Following technical and managerial Staff;
 1 Civil Engineer with 3 years of experience – Visiting
 2 Technical Officer having qualifications at least NCT or equivalent with 5 years of experience in building construction - full time
- * The minimum amount of liquid assets and/or credit facilities net of other contractual commitments and exclusive of advance payment which may be made under the contract shall not less than **Rs. 4 million**
- (9.1) Employer's address for the purpose of clarification is;
Chief Engineer
District Secretariat
Monaragala. Tel 072 4418140
- (11.1) The language of the bidding document shall be English.
- (12.0) Any other -----
- (13.3) VAT component shall not be indicated in rates. The amount written in the Form of Bid shall be without VAT. However, VAT component shall be shown separately at the end of BOQ.
- (13.4) The Contract is subjected to price adjustment in accordance with Clause 47 of the Conditions of Contract.
- (15.1) The bid shall be valid up to **17th November 2026**
- (16.1) Bid shall include a Bid Security using the form included in Section 9.
- (16.2) Bid security shall be:
 • For an amount **Rs 200,000.00** Valid until **15th December 2026**
 • Issued by an agency acceptable to Employer using the form for bid security (unconditional guarantee) included in Section 9, Standard Forms.

- (17.0) Pre Bid meeting –Venue Mini Auditorium
District Secretariat
Monaragala
Date **24th August 2026**
Time **11.00am**
- (19.2) a The employer's address for the purpose of Bid Submission is
**District Secretary,
District Secretariat,
Monaragala**
- (19.2) b **Contract Name: CONSTRUCTION OF SIDE DRAIN
FROM GANGEYAYA TO KIRIDI-OYA, SITHTHARAMA -
THANAMALWILA**
- (20.1) Contract No: **MO/DS/ENG-E/09/**
- (28.1) The deadline for submission of Bids shall be **01th September
2026 before 14.30 hrs.**
- (34.0) For evaluation and comparison of Bids under Sub-Clause 29.2,
rates and prices quoted in foreign currencies by the bidders will
be converted to Sri Lanka Rupees using middle exchange rate
published by the Central Bank of Sri Lanka, on the date 28 Days
prior to date of closing Bids.
- (36.0) The amount of Performance Security is **5%** of the Initial
Contract Price.
- The adjudicator proposed by the Employer is
Construction Industry Development Authority,
"Savsiripaya"
123, Wijerama Mawatha ,
Colombo 07. Sri Lanka.
- Fees and types of reimbursable expenses to be paid to Adjudicator shall be
on a case to case basis and shall be shared by the Contractor and the
Employer.*

Contract Data

(1.1)

The Employer is

Name: **District Secretary**
Address: **District Secretariat**
Monaragala

Name of Authorized Representative: **District Secretary**

(1.1)

The Engineer is

Name: **Chief Engineer**
Address: **District Secretariat**
Monaragala

(1.1)

The works consists of **earth works, concrete works, r/f works and formworks**

Contract Name: **Construction of side drain from Gangeyaya to Kiridi-Oya, Siththarama -Thanamalwila**

Contract No.: MO/DS/ENG-E/09

(1.1)

The site located at: **Thanamalwila**

(1.1)

The Start Date shall be 14 Days form the Letter of Acceptance.

(8.1)

Schedule of other contractors: **None**

Name	Period
-----	-----
-----	-----
-----	-----
-----	-----
-----	-----

(9.1)

Schedule of Key Personal:

Minimum persons with qualification and experience to be defined,

(a) Technical

(b) Manager

(13.1)

The minimum insurance shall be:

- (a) * The minimum cover for insurance of the Works and Plant and Material is **110% of Initial Contract Price.**
 - * The maximum deductible for insurance of the Works and of Plant and Materials is **5% of Initial Contract Price.**
- (b) * The minimum cover for loss or damage to Equipment is **Rs 2 Million.**
 - * The maximum deductible for insurance of Equipment **5% of the minimum cover for equipment.**
- (c) * The minimum cover for insurance of other property (other than Site) is **Rs 13 Million.**
- (d) The minimum cover for personal injury or death,
 - * for third party and employers of the Employer and other persons engaged by the Employer in the work is **Rs 500,000.00** per event

(13.2)

- (a) The minimum cover for personal injury or death,
 - * for the Contractor's workmen is **Rs 500,000.00** per event
 - * Contractor's employees other than workmen is **Rs 500,000.00** per event

(17.1)

The Intended Completion date for the whole of Works shall be **119 Days from the Start Date.**

(21.1)

The Site Possession Date shall be **14** Days from Letter of Acceptance

(27.1)

The contractor shall submit a programme for the Works within **14** Days of delivery of the Letter of Acceptance.

(27.3)

The period between Programme update is **monthly.**

(27.4)

The amount to be withheld for late submission of a Programme is **Rs 2% of Initial Contract Price.**

(35.1)

The Defects Liability Period is **365 Days.**

(39.2)

Engineer may order variations up to total cumulative value of not exceeding **Rs- 916,540.36**

- (47.1) The contract price is subjected to price adjustment
- (48.1) The retention from each payment shall be 10% of the certified work done.
The limit of retention shall be 5% of the Initial Contract Price.
- (49.1) The liquidated damages for the whole of the Works shall be **0.05% of the Initial Contract Price** per day.
- (50.1) The maximum amount of liquidated damages for the whole of the Works shall be 10% of the Initial Contract Price.
- (52.1) The Performance Security shall be 5% of the Initial Contract Price.
- (58.1) Schedule of operating and maintenance manuals.
- (60.1) The percentage to apply to the value of the work not completed, representing the Employer's additional cost for completing the works, is 25%
- (63.7) The attendance fee payable to the Contractor on nominated sub-contract work shall not exceed 8%.

Section -6
SPECIFICATIONS

SPECIFICATIONS

A set of precise and clear specification is a pre-requisite for bidders to respond realistically and competently to the requirements of the Employer without qualifying or conditioning their bids. The specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standard of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of economy, efficiency, and fairness in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation facilitated. The specifications should require that all goods and materials to be incorporated in the works be new, unused, of the most recent or current models, and incorporate all recent improvements in design and materials unless provided otherwise in the contract.

For drafting specifications, the Employees are advised to use the following standard specification published by Construction Industry Development Authority (CIDA)

- SCA/5, Second Edition - Construction and Maintenance of Roads and Bridges

Section -7
REAMBLE TO BILL OF QUANTITIES AND BILLS OF
QUANTITIES

REAMBLE TO BILL OF QUANTITIES

1. In the Bill of Quantities, the item description identifies the work covered by the respective items, but the exact nature, location and extent of the work to be performed is to be ascertained by references to the Drawings, Specification and Conditions of Contract as the case may be read in conjunction with the relevant measurement clauses and confirmed by the Engineer.
2. The rates and prices entered in the Bill of Quantities shall be deemed to be the full inclusive value of the Works covered by the items in the Bill of Quantities including but not limited to the following unless expressly stated otherwise:
 - A. The supply of labour equipment and all costs in connection therewith:
 - B. The supply of materials, goods, storage, handling and cost in connection therewith including waste and delivery to site.
 - C. Setting out, providing and maintaining of all survey markers, monuments etc.
 - D. Establishment and operation of all types of quarries borrow pits etc. and their maintenance and reinstatement of these including expenses connected with royalties, compensation etc.
 - E. Testing of materials including transport, sampling and submission of test reports.
 - F. All temporary works:
 - G. Repairs to any damages caused due to weather or other effects.
 - H. Maintenance of the works and portions of the site taken over by the Contractor.
 - I. All general obligations, liabilities and risks involved in the execution of the Works as set out in the Contract Documents:
 - J. Establishment charges, overheads and profits.
 - K. All duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, prevailing 28 days prior to the closing date for Submission of Tenders.
3. A price or rate shall be entered against each quantified or lump sum item, schedule etc., in the Bill of Quantities. The value of items, for which quantities are given, against which no price is entered shall be considered to be covered by or included in other prices or rates in the Bill of Quantities.
4. A rate shall not be entered against items for which quantities are not provided.

5. Value Added Tax (VAT) shall not be included in the rates or prices to be quoted. A provision shall be made for VAT in the summary sheet of the Bill of Quantities (BOQ). VAT shall not be considered in the evaluation of Bids.
6. A tender which groups several items together in the Bill of Quantities under one price, will not be accepted.
7. The quantities set out in the Bill of Quantities are the estimated quantities for the Works and they are not to be taken as actual and correct quantities of the Works to be executed by the Contractor in fulfilment of the obligations under the Contract. They are given in order that tenders submitted may be evaluated on an equal basis.
8. The Engineer shall, except as otherwise stated, ascertain and determine the value of the Works by measuring net in the units of Bills of Quantities such actual quantities of Permanent Works as have executed strictly in accordance with the Contract Documents or further instructions issued in writing by the Engineer. No Works shall be valued which have been executed in excess of the dimension shown on the Drawings or ordered by the Engineer. In particular no working space, temporary works or the operation of constructional plant will be considered unless otherwise directed or shown or detailed in the Contract Documents and Drawings. The measurement of all completed Works shall be as detailed in the Specification and elsewhere in the Contract Documents. The quantity of Work satisfactorily completed under the various items of the Bill of Quantities shall be agreed between the Contractor and the Engineer. Failing such agreement, the quantities as determined by the Engineer shall be final and binding on the Contractor and payment shall be made accordingly.
9. Items marked "Provisional" in the Bills of Quantities are provisional and shall not be executed unless instructed by the Engineer. They may be expended wholly or in part as instructed by the Engineer.
10. Measurement in longitudinal direction for area or volume shall be taken along the Centre line of the road. For area of one square meter or less there shall not be deduction for individual fixtures in the pavement. Measurement in transverse direction for area or volume shall be taken horizontally as indicated in the Drawings or as determined by the Engineer.
Unless otherwise provided measurements for structures shall be in accordance with dimensions shown on the Drawings or as determined by the Engineer.
While computing volumes for excavation, embankment and borrow, the average end area method shall be applied and the intervals of sections, unless specified, shall be agreed by the Contractor and the Engineer as reasonably representing the shape.

Unless otherwise provided, all items for linear metre such as pipes, guard rails etc. shall be measured parallel to the base or foundation upon which such structures are placed.

Where the Pay Unit for any structure is specified as a lump sum, such lump sum will be payable in respect of each specified structure constructed. The Contractor shall submit a schedule showing the breakdown for stage payment of all Lump sum items for the approval of the Engineer. The engineer shall accept or vary the Contractor's submission and his decision on the breakdown of Lump Sum items shall be final.

Where units of measurements are given in months or weeks, the rate quoted shall be for a full calendar month or weeks. A part of a month or of a week shall be determined based on the number of calendar days in the particular month or week under consideration.

11. The substitution of equivalent imperial dimensions for those specified will be allowed subject to the approval of the Engineer. The rates stated in the Tender shall be deemed to apply to materials to the specified dimension, unless the Contractor states at the time of tender his intention to use imperial equivalents. Subsequent to the Tender, rates shall be deemed to cover such equivalents. Subsequent to the Tender any items to alternative dimension submitted by the Contractor shall be subject to the Engineer's approval but in no case will an alternative involving increase in the Contract Price be accepted.

12. The units of measurement described in the Bill of Quantities are metric units. Abbreviations used in his Bill of Quantities are as follows:

km	Kilometre
L.m.	Linear metre
cm	Centimetre
mm	Millimetre
Sq.m.	Square metre
Cu.m.	Cubic metre
Nos.	Number
kg	Kilogram
M.T.	Tonne (1000 Kilograms)
Ltr.	Litre
ha.	Hectare
hrs.	Hours
L.S.	Lump Sum

P.S.	Provisional Sum
wk	Week

13. Separate items are not provided for the following which are deemed to be included in the Contract Price:
- A. Construction and maintenance of any deviation or access roads and all expenses incurred due to passing of the traffic through or around the Site;
 - B. Cost of negotiations for any land required by the Contractor in addition to that made available to him free of charge;
 - C. The subsequent removal of the Contractor's site accommodation and quarrying facilities and the reinstatement of the area on completion of the Contract;
 - D. Water supply and services.

14. The schedule of Rates for Labour, Equipment and Materials for Day works shall be for Payment for Works instructed to be performed under the provisions of Contract Conditions. The rates shall be payable only for actual labour and equipment time worked and materials used. The Rates for Labour and equipment shall include all supervision, tools, consumables (including fuel and lubricants), overtime premiums, overheads, profit and all other costs. The rates for equipment shall include provision of driver, operator or attendant, servicing and maintenance. Actual working time of equipment shall not include periods when the equipment is idling or is broken down (i.e. non-operational)

The Rates for Material shall be the cost of purchase, including any customs duty, freight, handling, transportation and all expenses incurred bringing the material to site but exclusive of VAT. Payment for materials actually used in Day works shall be at the schedule Unit Rates and at the percentage rate stated which shall be in respect of all other costs incurred and profit. The percentage rate is applicable to the Materials rate only and is not applicable to Labour or Equipment Rates

15. In the event the Contract overruns the stipulated contract period due to any fault of the Contractor, and it is required to continue with the contract for an extended period, all facilities required for the Engineer and his staff, such as office, housing, vehicles, laboratory testing facilities etc, shall continue to be provided by the Contractor at his own cost. Cost of all extensions required for Insurance, Bonds etc., shall be borne by the Contractor.
16. Bidders are advised to inspect the site carefully and understand the balance of work required as per BOQ prepared by the Engineer and satisfy themselves that the proposed BOQ prepared by the Engineer is adequate. If any work item which is necessary for execution to complete the proposed work which is not included in the BOQ shall be deemed to include the rates of the item in the BOQ. Accordingly, bidders are advised to quote the rates of the BOQ items all inclusive cost of the work
17. The Contractor shall be deemed to have satisfied himself as to the correctness and to the sufficiency of his rates and prices quoted in the Bill of Quantities, all of which shall, except in so far as it is otherwise provided in the contract, cover all his obligations under the contract and all matters and things necessary for the proper execution and completion of the works and the remedying of any defects.



**CONSTRUCTION OF SIDE DRAIN FROM GANGEYAYA TO KIRIDI-OYA,
SITHTHARAMA-THANAMALWILA**

SUMMARY OF THE BOQ

Item No.	Description	Amount
1	Concrete Canal lining	
2	Construction of Culverts-01	
3	Construction of Culverts-02	
4	Construction of Slab cover	
A CIVIL COST		
B	DISCOUNT PERCENTAGE.....% FOR CIVIL COST UNDER ABOVE "A" (IF ANY)	
C	TOTAL AMOUNT AFTER DISCOUNT, (C=A-B)	
D	Vat 18% (G x 18%)	
E	Grand Total (C+D)	

Amount in words without vat (Item E)

.....

.....

.....

.....

Signature of the Bidder and Official frank

**CONSTRUCTION OF SIDE DRAIN FROM GANGEYAYA TO KIRIDI-OYA, SITHTHARAMA-
THANAMALWILA**

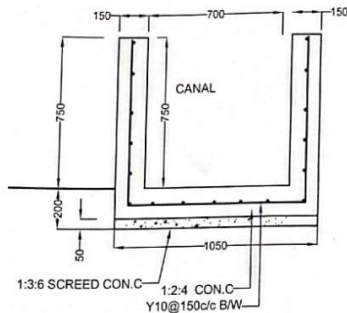
Bills of Quantities

Item No	Item	Unit	Qty.	Rate	Amount
	Concrete Canal lining				
01	Medium jungle clearing along	Ha	0.03		
02	Common excavation for canal / bund or borrow and spoil to waste or fill material cut 0-1.5m lift up to 1.5m spread/haul 30m	m ³	79.80		
03	1:3:6 (25mm) ct. concrete work excluding form work (excluding haul)	m ³	9.98		
04	1:2:4 (19mm) ct. concrete work excluding form work	m ³	72.68		
05	Furnishing, cutting, bending and laying of Tor steel-lift 0 -1.5m	Kg	4332.38		
06	Furnising, and making formwork for each of six uses including fixing and removing same once with 15mm thick plywood sheet fixed with 2"x2" bracings	m ²	627.00		
07	Furnising, Supplying and laying of polythine for concreat works -	m ²	199.50		
08	Furnishing and installing rubber water stops (150mm) for expansion joints	m	81.60		
	Sub total Carried to Summary				
	Construction of Culverts-01				
09	Excavation pit / trench for foundation in ordinary soil not exceeding 1.5m. Deep, including leveling and ramming bottom, excavated material deposited at site with in 25 m or as directed.	m3	12.56		
10	Mixing & laying using concrete mixer, cement concrete 1 :3 :6 (37 mm) (Volume batching) using crusher run aggregate (Excl. transport of aggregate & piling)	m3	1.50		
11	Mixing & laying using concrete mixer, cement concrete 1 :2 :4 (19 mm) (Volume batching) using crusher run aggregate (Excl. transport of aggregate & piling)	m3	17.00		
12	Formwork smooth finish for general purposes, using 25mm thick plank and struts of class ii timber and round jungle timber props 100 150mmdia including dismantling	m ²	58.24		

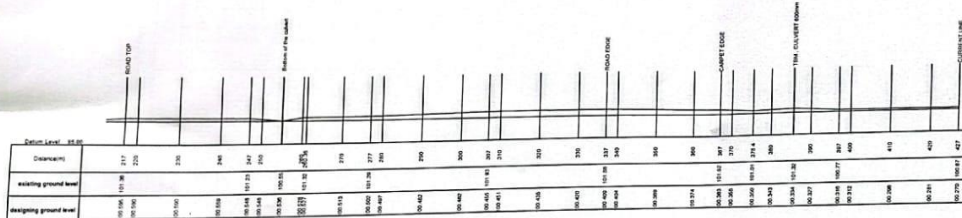
13	Supplying Laying & jointing 600 mm dia. Concrete pipes	Lm	9.72		
14	Approved soil excavation using machinery for Base and shoulder construction including loading and piping	m3	28.00		
15	Approved soil spread and rolled using machinery including motor grader and roller hire charges, fuel and watering	m3	28.00		
16	Casting standard type guard stones in concrete (1:2:4 (19 mm) & cement 282.5 kg/cu.m)	Nr	4.00		
	Sub total Carried to Summary				
	Construction of Culverts-02				
17	Excavation pit / trench for foundation in ordinary soil not exceeding 1.5m. Deep, including leveling and ramming bottom, excavated material deposited at site with in 25 m or as directed.	m3	78.20		
18	Mixing & laying using concrete mixer, cement concrete 1 :3 :6 (37 mm) (Volume batching) using crusher run aggregate (Excl. transport of aggregate & piling)	m3	56.91		
19	Mixing & laying using concrete mixer, cement concrete 1 :2 :4 (19 mm) (Volume batching) using crusher run aggregate (Excl. transport of aggregate & piling)	m3	21.56		
20	Formwork smooth finish with ply wood timber for bridge beams, bridge deck under sides and sides including dismantling.	m ²	273.21		
21	Fabricate and lay tor steel as reinforcement	Kg	2065.27		
22	Casting standard type guard stones in concrete (1:2:4(19 mm) & cement 282.5 kg/cu.m)	Nr	8.00		
23	Approved soil excavation using machinery for Base and shoulder construction including loading and piping	m3	15.12		
24	Approved soil spread and compacted in 150 to 225mm thick layers using machine rammer at narrow places	m3	15.12		
	Sub total Carried to Summary				
	Constructing the Slab cover				
25	Supplying and fixing the grade 25 cover slab (900mm X 400mm) for concrete drain	Nr	40.00		
	Sub total Carried to Summary				

Section 8

DRAWINGS



03. AGRICULTURAL CANAL 75m
SCALE : 1:20



NOTE

LOCATION:-
6°26'07.1"N 81°01'12.3"E

REVISION	MARK	DATE	MADE BY

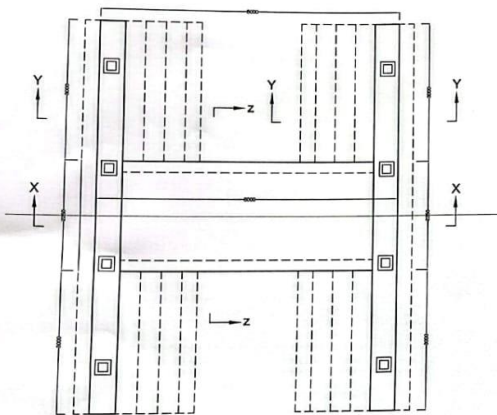
MINISTRY OF PUBLIC
ADMINISTRATION,
PROVINCIAL COUNCILS &
LOCAL GOVERNMENT.
"NILA MEDURA", ELVITIGALA MAWATHA,
NARAHENPITA, COLOMBO 05
ENGINEERING DIVISION (15th FLOOR)

DISTRICT SECRETARIAT
-MONARAGALA

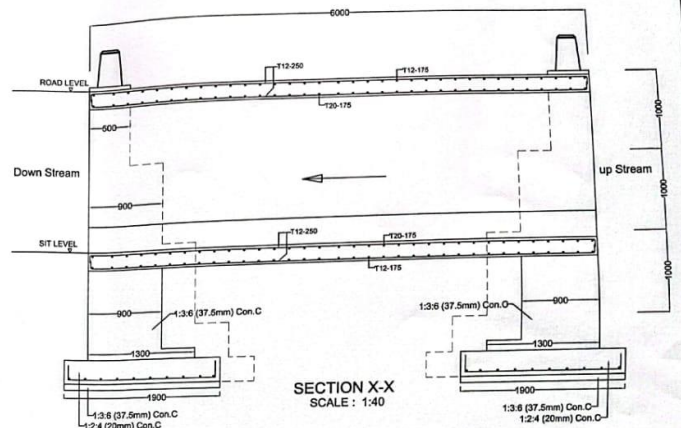
PROJECT : SETTING UP THE DRAINAGE SYSTEM
THUNMODARA THANAMALWILA.

TITLE : LEVEL

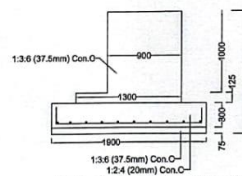
DRAWING TYPE	CONSTRUCTION DRAWING	RECOMMENDED BY:
SCALE:		CHIEF ENGINEER, MONARAGALA
DRAWN:		APPROVED BY:
		DISTRICT SECRETARY, MONARAGALA
DRAWING NO :	2026/DS/MO/06/25	
DATE:	2026 / 06 / 25	
FILE NO :		
LEVEL SHEET NO : 2-2		



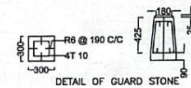
PLAN VIEW
SCALE : 1:75



SECTION X-X
SCALE : 1:40



Under the box culvert Detail
SCALE : 1:40



DETAIL OF GUARD STONE

NOTES
01. All dimensions are in millimeters.
02. Clear cover to reinforcement shall be 50mm.
03. All lap lengths shall be 50x diameter.
04. The minimum yield strength
For steel: 460N/mm², mild steel : 250N/mm²

ENGINEERING DIVISION,
DISTRICT SECRETARIAT
MONARAGALA.

CONSULTANT & DESIGN			
DRAWN BY	SURVEYED	CHECKED BY	
E.M.E.A.K. Ekanayake			
Draughtsman			
SIGNATURE			

RECOMMENDED BY	APPROVED BY

REV	DATE	DESCRIPTION
27.01.2028		1 st SUBMISSION

CONTRACT NAME:

SETTING UP THE DRAINAGE SYSTEM
SITHITARAMA THANAMALWILA.

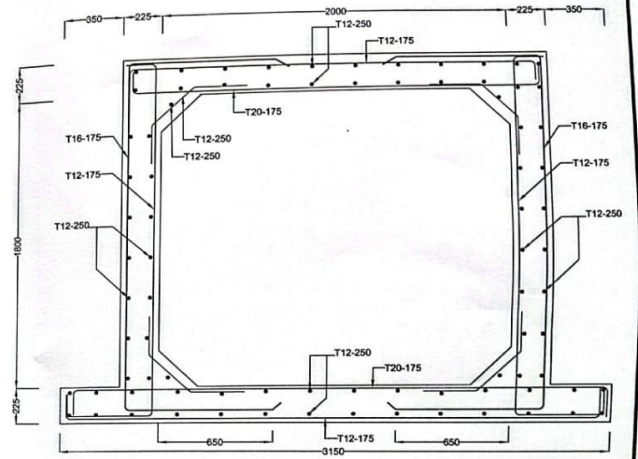
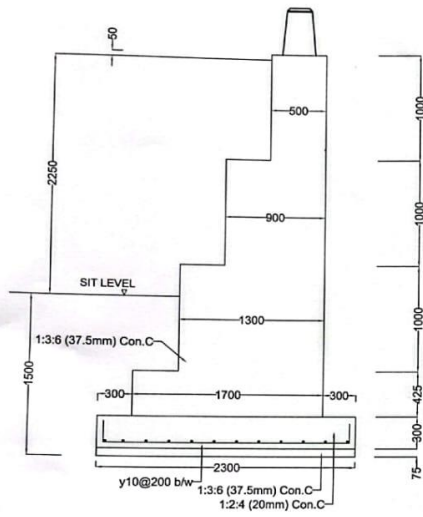
DRAWING NO: 2026/DS/MO/05/15/II

TITLE : BOX CULVERT
THE APPOINTED PLACE:
SITHITARAMA

SCALE: 1:75, 1:40

PAGE NO

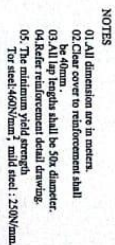
02 OF 02



SECTION Z-Z
SCALE : 1:30

NOTES
01. All dimension are in millimeters.
02. Clear cover to reinforcement shall be 50mm.
03. All lap lengths shall be 50x diameter.
04. The minimum yield strength For steel: 460N/mm², mild steel : 250N/mm²

ENGINEERING DIVISION, DISTRICT SECRETARIAT MONARAGALA.	CONSULTANT & DESIGN			RECOMMENDED BY	APPROVED BY	CONTRACT NAME: SETTING UP THE DRAINAGE SYSTEM SITHITARAMA THANAMALWILA.																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
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CONSULTANT & DESIGN				CONTRACT NAME:			
DRAWN BY		SURVEYED		RECOMMENDED BY		APPROVED BY	
NAME		DESIGNATION		NAME		DESIGNATION	
SIGNATURE		SIGNATURE		SIGNATURE		SIGNATURE	
DATE		DATE		DATE		DATE	
REV		REV		REV		REV	
DESCRIPTION		DESCRIPTION		DESCRIPTION		DESCRIPTION	
SCALE:		SCALE:		SCALE:		SCALE:	
DRAWING NO.2028/DS/MO/06/25		TITLE > HUIE PIPE CLAVERT		THE APPOINTED PLACE:		DATE	
						02	

Section -9
STANDARD FORMS [BID]

FORM OF BID SECURITY

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[insert issuing agency's name, and address of issuing branch or office]*

Beneficiary: District Secretary,
District Secretariat,
Monaragala.

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that ----- *[insert (by issuing agency) name of the bidder]* (hereinafter called "the bidder") has submitted to you its bid dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the execution of **construction of side drain from Gangeyaya to Kiridi-Oya, Siththarama -Thanamalwila** under Invitation for Bids No. ----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[insert amount in figures]* ----- *[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of the successful bidder furnishing the performance security, otherwise it will remain in force up to ----- *(insert date)*

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[signature(s) and name(s) of authorized representative(s)]

CHECK LIST FOR BIDDERS

Bidders are advised to fill the following table:

ITEM	ITB Clause	Yes (tick)	REFERENCE
Form of Bid			
Address to the Employer?	18		
Completed?	18		
Signed?	18		
Bid Security (if required)			
Address to the Employer ?	16		
Format as required?	16		
Issuing Agency as specified?	16		
Amount as requested?	16		
Validity 28 days beyond the validity of Bid?	16		
Qualification Information			
All the relevant information completed?	4		
Signed?	4		
Addendum			
Contents of the addendum (if any) taken in to account?	10		
BID package			
All the documents given in ITB Clause 12 enclosed in the original and copy?	12		
ITB Clause 19 followed before Sealing the Bid Package?	19		